

Ohio Scales for Adult Form (OHSA)

SHARES Batch Data Upload File Specifications

Comma delimited (*.csv) file

File name should be in this format:

"FRAN_<SHARES Agency ID#>_AdultOutcomes_<Upload date:YYYYMMDD>.csv"

Column Number	Required?	SHARES Field Name	Field Description	Location on Instrument	Field Type	Acceptable Responses
1						Enter a zero (0) in this field
2	Yes	CID	SHARES Member ID #	Page 1, Top	Numeric	Six-digit SHARES Member ID#
3						Leave blank
4	Yes	AID	SHARES Agency ID #	Page 1, Top	Numeric	4-digit SHARES Agency ID#
5						Leave blank
6	Yes	ADMINDT	Administration Date	Page 1, Top	Numeric	YYYYMMDD
7						Leave blank
8						Leave blank
9						Leave blank
10						Leave blank
11						Leave blank
12						Leave blank
13						Leave blank
14		EDUCAT	Last school grade completed	Page 4, Question 45	Numeric	0 = Less than 1st grade 1 = 1st grade 2 = 2nd grade 3 = 3rd grade 4 = 4th grade 5 = 5th grade 6 = 6th grade 7 = 7th grade 8 = 8th grade 9 = 9th grade 10 = 10th grade 11 = 11th grade 12 = High School diploma/GED 13 = Trade/Tech School 14 = Some college 15 = 2 year college/Associate degree 16 = 4 year college/Undergraduate degree 17 = Graduate school courses 18 = Graduate degree 19 = Post-graduate studies 20 = Further special studies If missing, leave blank
15						Leave blank
16						Leave blank
17						Leave blank

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18						Leave blank
19						Leave blank
20						Leave blank
21						Leave blank
22						Leave blank
23		LIVSIT	Current living situation	Page 5, Question 46	Alphanumeric	A = Your own house/apartment B = Friend's home C = Relative's home D = Supervised group living E = Supervised apartment F = Boarding home G = Crisis residential H = Child foster care I = Adult foster care J = Intermediate care facility K = Skilled nursing facility L = Respite care M = MR intermediate care facility N = Licensed MR facility O = State MR institution P = State MH institution Q = Hospital R = Correctional facility S = Homeless T = Rest home U = Other If missing, leave blank
24		EMPLMNT	Current employment status	Page 5, Question 47	Alphanumeric	A = Employed full time B = Employed part time C = Not employed D = Retired If missing, leave blank
25		REFUSAL	Completion Status	Page 1, Top	Numeric	3 = Person completed 2 = Person unable to complete 1 = Person refused If missing, leave blank

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26		FRIENDSH	The amount of friendship in your life	Page 1, Question 1	Numeric	1 = Terrible 2 = Mostly dissatisfied 3 = Equally satisfied/dissatisfied 4 = Mostly satisfied 5 = Very pleased If missing, leave blank
27		MONEY	The amount of money you get	Page 1, Question 2	Numeric	1 = Terrible 2 = Mostly dissatisfied 3 = Equally satisfied/dissatisfied 4 = Mostly satisfied 5 = Very pleased If missing, leave blank
28		MCOMFORT	How comfortable and well-off you are financially	Page 1, Question 3	Numeric	1 = Terrible 2 = Mostly dissatisfied 3 = Equally satisfied/dissatisfied 4 = Mostly satisfied 5 = Very pleased If missing, leave blank
29		MFUN	How much money you have to spend for fun	Page 1, Question 4	Numeric	1 = Terrible 2 = Mostly dissatisfied 3 = Equally satisfied/dissatisfied 4 = Mostly satisfied 5 = Very pleased If missing, leave blank
30		MEANING	The amount of meaningful activity in your life (such as work, school, volunteer activity, leisure activity)	Page 1, Question 5	Numeric	1 = Terrible 2 = Mostly dissatisfied 3 = Equally satisfied/dissatisfied 4 = Mostly satisfied 5 = Very pleased If missing, leave blank
31		FREEDOM	The amount of freedom you have	Page 1, Question 6	Numeric	1 = Terrible 2 = Mostly dissatisfied 3 = Equally satisfied/dissatisfied 4 = Mostly satisfied 5 = Very pleased If missing, leave blank

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32		FAMRSHIP	The way you and your family act toward each other	Page 1, Question 7	Numeric	1 = Terrible 2 = Mostly dissatisfied 3 = Equally satisfied/dissatisfied 4 = Mostly satisfied 5 = Very pleased 8 = Does not apply If missing, leave blank
33		PERSONAL	Your personal safety	Page 1, Question 8	Numeric	1 = Terrible 2 = Mostly dissatisfied 3 = Equally satisfied/dissatisfied 4 = Mostly satisfied 5 = Very pleased If missing, leave blank
34		NEIGHBOR	The neighborhood in which you live	Page 1, Question 9	Numeric	1 = Terrible 2 = Mostly dissatisfied 3 = Equally satisfied/dissatisfied 4 = Mostly satisfied 5 = Very pleased If missing, leave blank
35		HOUSING	Your housing/living arrangements	Page 2, Question 10	Numeric	1 = Terrible 2 = Mostly dissatisfied 3 = Equally satisfied/dissatisfied 4 = Mostly satisfied 5 = Very pleased If missing, leave blank
36		HEALTH	Your health in general	Page 2, Question 11	Numeric	1 = Terrible 2 = Mostly dissatisfied 3 = Equally satisfied/dissatisfied 4 = Mostly satisfied 5 = Very pleased If missing, leave blank

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37		TIMEWITH	The opportunity you have to spend time with people you really like	Page 2, Question 12	Numeric	1 = Terrible 2 = Mostly dissatisfied 3 = Equally satisfied/dissatisfied 4 = Mostly satisfied 5 = Very pleased If missing, leave blank
38		PHYSICAL	How often does your physical condition interfere with your day-to-day functioning?	Page 2, Question 13	Numeric	5 = Never 4 = Seldom/rarely 3 = Sometimes 2 = Often 1 = Always If missing, leave blank
39		MEDICAT	Concerns about my medications (such as side effects, dosage, type of medication) are addressed	Page 2, Question 14	Numeric	1 = Never 2 = Seldom/rarely 3 = Sometimes 4 = Often 5 = Always 8 = Not applicable/no medications If missing, leave blank
40		STIGMAMH	I have been treated with dignity and respect at this agency	Page 2, Question 15	Numeric	1 = Never 2 = Seldom/rarely 3 = Sometimes 4 = Often 5 = Always If missing, leave blank
41		STIGMAP	How often do you feel threatened by people's reactions to your mental health problems?	Page 2, Question 16	Numeric	5 = Never 4 = Seldom/rarely 3 = Sometimes 2 = Often 1 = Always If missing, leave blank

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42		TENSE	Feeling tense or keyed up	Page 2, Question 17	Numeric	1 = Not at all 2 = A little bit 3 = Some 4 = Quite a bit 5 = Extremely If missing, leave blank
43		HEAVY	Heavy feelings in arms or legs	Page 2, Question 18	Numeric	1 = Not at all 2 = A little bit 3 = Some 4 = Quite a bit 5 = Extremely If missing, leave blank
44		HOMEALON	Feeling afraid to go out of your home alone	Page 2, Question 19	Numeric	1 = Not at all 2 = A little bit 3 = Some 4 = Quite a bit 5 = Extremely If missing, leave blank
45		WORTHLES	Feeling of worthlessness	Page 3, Question 20	Numeric	1 = Not at all 2 = A little bit 3 = Some 4 = Quite a bit 5 = Extremely If missing, leave blank
46		LONEWITH	Feeling lonely even when you are with people	Page 3, Question 21	Numeric	1 = Not at all 2 = A little bit 3 = Some 4 = Quite a bit 5 = Extremely If missing, leave blank
47		WEAK	Feeling weak in parts of your body	Page 3, Question 22	Numeric	1 = Not at all 2 = A little bit 3 = Some 4 = Quite a bit 5 = Extremely If missing, leave blank

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48		BLUE	Feeling blue	Page 3, Question 23	Numeric	1 = Not at all 2 = A little bit 3 = Some 4 = Quite a bit 5 = Extremely If missing, leave blank
49		LONELY	Feeling lonely	Page 3, Question 24	Numeric	1 = Not at all 2 = A little bit 3 = Some 4 = Quite a bit 5 = Extremely If missing, leave blank
50		UNINTER	Feeling no interest in things	Page 3, Question 25	Numeric	1 = Not at all 2 = A little bit 3 = Some 4 = Quite a bit 5 = Extremely If missing, leave blank
51		AFRAID	Feeling afraid in open spaces or on the streets	Page 3, Question 26	Numeric	1 = Not at all 2 = A little bit 3 = Some 4 = Quite a bit 5 = Extremely If missing, leave blank
52		SYMPTREC	How often can you tell when mental or emotional problems are about to occur?	Page 3, Question 27	Numeric	1 = Never 2 = Seldom/rarely 3 = Sometimes 4 = Often 5 = Always If missing, leave blank
53		SYMPTPRE	When you can tell, how often can you take care of the problems before they become worse?	Page 3, Question 28	Numeric	1 = Never 2 = Seldom/rarely 3 = Sometimes 4 = Often 5 = Always If missing, leave blank

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54		JOINPOW	People have more power if they join together as a group	Page 3, Question 29	Numeric	4 = Strongly agree 3 = Agree 2 = Disagree 1 = Strongly disagree If missing, leave blank
55		CONFIDEN	I am usually confident about the decisions I make	Page 3, Question 30	Numeric	4 = Strongly agree 3 = Agree 2 = Disagree 1 = Strongly disagree If missing, leave blank
56		CAPABLE	I see myself as a capable person	Page 3, Question 31	Numeric	4 = Strongly agree 3 = Agree 2 = Disagree 1 = Strongly disagree If missing, leave blank
57		TEAMWORK	People working together can have an effect on their community	Page 3, Question 32	Numeric	4 = Strongly agree 3 = Agree 2 = Disagree 1 = Strongly disagree If missing, leave blank
58		BARRIERS	I am often able to overcome barriers	Page 4, Question 33	Numeric	4 = Strongly agree 3 = Agree 2 = Disagree 1 = Strongly disagree If missing, leave blank
59		PLANS	When I make plans, I am almost certain to make them work	Page 4, Question 34	Numeric	4 = Strongly agree 3 = Agree 2 = Disagree 1 = Strongly disagree If missing, leave blank
60		ALONE	Usually I feel alone	Page 4, Question 35	Numeric	1 = Strongly agree 2 = Agree 3 = Disagree 4 = Strongly disagree If missing, leave blank

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61		ABLE	I am able to do things as well as most people	Page 4, Question 36	Numeric	4 = Strongly agree 3 = Agree 2 = Disagree 1 = Strongly disagree If missing, leave blank
62		ACCOMP	I generally accomplish what I set out to do	Page 4, Question 37	Numeric	4 = Strongly agree 3 = Agree 2 = Disagree 1 = Strongly disagree If missing, leave blank
63		POWERLES	I feel powerless most of the time	Page 4, Question 38	Numeric	1 = Strongly agree 2 = Agree 3 = Disagree 4 = Strongly disagree If missing, leave blank
64		UNSURE	When I am unsure about something, I usually go along with the rest of the group	Page 4, Question 39	Numeric	1 = Strongly agree 2 = Agree 3 = Disagree 4 = Strongly disagree If missing, leave blank
65		WORTH	I feel I am a person of worth, at least on an equal basis with others	Page 4, Question 40	Numeric	4 = Strongly agree 3 = Agree 2 = Disagree 1 = Strongly disagree If missing, leave blank
66		DECISION	People have a right to make their own decisions, even if they are bad ones	Page 4, Question 41	Numeric	4 = Strongly agree 3 = Agree 2 = Disagree 1 = Strongly disagree If missing, leave blank
67		ACTION	Very often a problem can be solved by taking action	Page 4, Question 42	Numeric	4 = Strongly agree 3 = Agree 2 = Disagree 1 = Strongly disagree If missing, leave blank

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68		COMMUNIT	Working with others in my community can help change things for the better	Page 4, Question 43	Numeric	4 = Strongly agree 3 = Agree 2 = Disagree 1 = Strongly disagree If missing, leave blank
69		OPTMSM	How optimistic are you about your future?	Page 4, Question 44	Numeric	1 = The future looks very bad 2 = The future looks bad 3 = The future looks both good and bad 4 = The future looks OK 5 = The future looks somewhat bright 6 = The future looks very bright If missing, leave blank
70		ACTIVSE	What meaningful activities/roles are you involved in? Sheltered employment program	Page 5, Question 48, Response Option 1	Numeric	1 = Unchecked 2 = Checked If missing, leave blank
71		ACTIVVP	What meaningful activities/roles are you involved in? Vocational program	Page 5, Question 48, Response Option 2	Numeric	1 = Unchecked 2 = Checked If missing, leave blank
72		ACTIVST	What meaningful activities/roles are you involved in? Student	Page 5, Question 48, Response Option 3	Numeric	1 = Unchecked 2 = Checked If missing, leave blank
73		ACTIVVO	What meaningful activities/roles are you involved in? Volunteer	Page 5, Question 48, Response Option 4	Numeric	1 = Unchecked 2 = Checked If missing, leave blank
74		ACTIVCA	What meaningful activities/roles are you involved in? Caregiver	Page 5, Question 48, Response Option 5	Numeric	1 = Unchecked 2 = Checked If missing, leave blank
75		ACTIVHO	What meaningful activities/roles are you involved in? Homemaker	Page 5, Question 48, Response Option 6	Numeric	1 = Unchecked 2 = Checked If missing, leave blank
76		ACTIVLE	What meaningful activities/roles are you involved in? Leisure	Page 5, Question 48, Response Option 7	Numeric	1 = Unchecked 2 = Checked If missing, leave blank

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77		ACTIVOT	What meaningful activites/roles are you involved in? Other	Page 5, Question 48, Response Option 8	Alphanumeric	1 = Unchecked 2 = Checked If missing, leave blank
78						Leave blank
79						Leave blank
80						Leave blank
81						Leave blank
82						Leave blank
83						Leave blank