



ALCOHOL, DRUG AND MENTAL HEALTH BOARD
OF FRANKLIN COUNTY
MEETING MINUTES
April 24, 2018

MEMBERS PRESENT: Carole Anderson, Peggy Anderson, Trudy Bartley, Scott Doran, Bipender Jindal, Mitzi Kirkbride, Mary Ann Krauss, Rory McGuiness, Damon Muldoon, Irma Phillips-Carmichael, Ann Seren, Terree Stevenson, Ron Walters, Nathan Wymer

MEMBERS ABSENT: Audrey Begun, Karri Dosmann, Sharon McCloy-Reichard

Rory McGuiness called the meeting to order at 5:36 p.m.

Damon Muldoon moved to approve the minutes of the following meetings:

- March Board MeetingMarch 27, 2018
- April CFAC Meeting Summary Minutes.....April 5, 2018

Trudy Bartley seconded approval of minutes; MOTION CARRIED

Mr. McGuiness asked the Board of Trustees and attendees to please join him in a moment of silence for Sharon McCloy-Reichard and her family with the loss of her husband.

A. Community Participation

None.

**REPORTS &
PRESENTATIONS:**

B. Board Chair Report

Mr. McGuiness recognized our First Responders in Franklin County. ADAMH has had significant relationships working with the First Responders within Franklin County.

We truly appreciate the support and efforts of the Columbus Division of Police, Franklin County Sheriff's Office and the Columbus Division of Fire as we work together to better respond to the needs of those who we serve, including those experiencing a mental health or substance use crisis.

Mr. McGuiness mentioned their work has included assisting in the development of the Franklin County Opiate Action Plan and the creation of the Maryhaven Addiction Stabilization Center.

Mr. McGuiness acknowledged Lt. Dennis Jeffrey in attendance to accept the resolution on behalf of Kim Jacobs, Chief of Police of the Columbus Division

of Police, who also supports participation in Mental Health First Aid and Crisis Intervention Team (CIT) training for officers and other staff.

Deputy Chief Rick Minerd was in attendance to accept the resolution on behalf of the Franklin County Sheriff's Office who also provides Mobile Opiate Response services with the Heroin Overdose Prevention and Education (HOPE) Task Force in partnership with Southeast, Inc.

Cathy Collins, Assistant Director at The City of Columbus, Department of Public Safety was in attendance to accept the resolution on behalf of the Columbus Division of Fire which also provides Mobile Opiate response services in partnership with Southeast, Inc.

Mr. McGuiness recognized and thanked Shawn Holt, CEO at Maryhaven and Andrew Moss, Director of Stabilization Services at Maryhaven, Sandy Stephenson, CEO at Southeast, Inc. and Wendy Williams, Chief Compliance Officer at Southeast, Inc. for their collaborative work with first responders.

David Royer mentioned the resolutions will be framed and given to the respective organizations.

RESOLUTIONS

C. Board Resolution 20180424-01

WHEREAS, the Columbus Division of Police is dedicated to offering CIT (Crisis Intervention Team) Training providing officers with the education and de-escalation skills they need to respond to people with a mental illness and providing a way for Franklin County residents to request a police officer who has received this specialized training; and

WHEREAS, the Columbus Division of Police supports participation in Mental Health First Aid Training for officers and other staff to help them learn how to identify a person having a mental health crisis and connect them with appropriate resources while ensuring the safety of the individual and the community;

WHEREAS, the Columbus Division of Police contributed to the development of the Franklin County Opiate Action Plan and the creation of the Maryhaven Addiction Stabilization Center providing feedback, resources and public support;

WHEREAS, the ADAMH Board of Franklin County is dedicated to leading Franklin County in expressing our gratitude and appreciation to the Columbus Division of Police who are working as first responders in the fight against Ohio's opioid epidemic.

NOW, THEREFORE, BE IT RESOLVED that the ADAMH Board of Franklin County pledges its support of the Columbus Division of Police who are bringing help and bringing hope each and every day by saving lives, connecting individuals experiencing mental health and addiction crisis with treatment, and supporting recovery;

WITNESS THEREOF, I hereunto subscribe my name on this twenty-fourth day of April, Two Thousand and Eighteen.

Resolution was approved by unanimous decision.

Board Resolution: 20180424-02

WHEREAS, the Franklin County Sheriff's Office drives the continued efforts of the Heroin Overdose Prevention and Education (HOPE) Task Force working to combat the heroin epidemic with enforcement, education, and prevention; and

WHEREAS, the Franklin County Sheriff's Office is committed to providing Mobile Opiate Response services as part of the HOPE Task Force in partnership with Southeast, Inc., where they work to connect a clinician with a person who has overdosed and received naloxone;

WHEREAS, the Franklin County Sheriff's Office contributed to the development of the Franklin County Opiate Action Plan and the creation of the Maryhaven Addiction Stabilization Center providing feedback, resources and public support;

WHEREAS, the Franklin County Sheriff's Office supports participation in CIT (Crisis Intervention Team) and Mental Health First Aid Training for officers and other staff to help them learn how to identify a person having a mental health crisis and connect them with appropriate resources while ensuring the safety of the individual and the community;

WHEREAS, the ADAMH Board of Franklin County is dedicated to leading Franklin County in expressing our gratitude and appreciation to the Franklin County Sheriff's Office who are working as first responders in the fight against Ohio's opioid epidemic.

NOW, THEREFORE, BE IT RESOLVED that the ADAMH Board of Franklin County pledges its support of the Franklin County Sheriff's Office who are bringing help and bringing hope each and every day by saving lives, connecting individuals experiencing mental health and addiction crisis with treatment, and supporting recovery;

WITNESS THEREOF, I hereunto subscribe my name on this twenty-fourth day of April, Two Thousand and Eighteen.

Resolution was approved by unanimous decision.

Board Resolution 20180424-03

WHEREAS, the Columbus Division of Fire is committed to providing Mobile Opiate Response services in partnership with Southeast, Inc., connecting a clinician with a person who has overdosed and received naloxone through the Rapid Response Emergency Addiction and Crisis Team also known as RREACT; and

WHEREAS, the Columbus Division of Fire contributed to the development of the Franklin County Opiate Action Plan providing feedback, resources and public support;

WHEREAS, the Columbus Division of Fire has been a strong proponent for the training and distribution of naloxone to save the lives of individuals at risk of dying from an overdose;

WHEREAS, the Columbus Division of Fire supports Franklin County citizens and the services provided at the Maryhaven Addiction Stabilization Center by connecting individuals experiencing crisis to the services they need;

WHEREAS, the ADAMH Board of Franklin County is dedicated to leading Franklin County in expressing our gratitude and appreciation to the Columbus Division of Fire who are working as first responders in the fight against Ohio's opioid epidemic.

NOW, THEREFORE, BE IT RESOLVED that the ADAMH Board of Franklin County pledges its support of the Columbus Division of Fire who are bringing help and bringing hope each and every day by saving lives, connecting individuals experiencing mental health and addiction crisis with treatment, and supporting recovery;

WITNESS THEREOF, I hereunto subscribe my name on this twenty-fourth day of April, Two Thousand and Eighteen.

Resolution was approved by unanimous decision.

D. Presentation

Peggy Anderson introduced Jack R. Kullman, Jr., Executive Director, and Mark Ruhe, Social Worker Team Lead for The Franklin County Guardianship Service Board.

David Royer mentioned the Franklin County Guardianship Service Board is the only board of its kind that exists in the State of Ohio. Collectively, Franklin County entities needed to reassess strategies about how to best approach Guardianship in Franklin County. Currently, ADAMH partners with the Probate Court and Franklin County Board of Development Disabilities Board. Each board is an appointing authority to the board along with ADAMH. He stated this initiative started with the leadership of Judge Robert Montgomery, Probate Judge for Franklin County.

Jack R. Kullman, Jr., gave a presentation on the Franklin County Guardianship Service Board. He acknowledged Jane Marx, ADAMH Board of Franklin County appointee to the Guardianship Service Board.

Mark Ruhe, Social Worker Team Lead assisted with the presentation for the Guardianship Service Board.

Irma Phillips-Carmichael asked for more information about the assessments that are used for clients and how they fit into achievements and outcomes for the client and the organization.

Mr. Ruhe replied that they are currently looking at updating their software. The current assessment activities consist of daily living and the things they can and cannot do. They look at the functioning of their clients based off the scales with the student intern. They are looking at ways to incorporate additional information into this process.

Mr. McGuiness asked about how the guardianship board manages the current waitlist made up of 800 wards.

Mr. Kullman replied unfortunately they will continue to remain on the waitlist.

Jane Marx replied that the current waitlist number is probably much higher and it comes down to having enough funding to serve the additional people.

Mr. McGuiness asked the dollar amount needed to provide the resources for the people on the wait list.

Mr. Kullman replied the cost for a social worker is \$80,000 which includes their salary and benefits.

Mr. McGuiness asked if there are enough social workers if they had the funding to create and fill the positions.

Mr. Kullman replied retention is a real issue with our social workers.

Mitzi Kirkbride asked about the five social workers specifically who resigned from the guardianship board and how many clients were affected.

Mr. Kullman replied each Social Worker had 35 clients on their caseload. In those cases, the positions were filled pretty quickly so there was not a direct impact on clients.

Peggy Anderson asked about GAP (Guardianship Assistance Program) and if the program provides similar services as the Guardianship Service Board.

Mr. Kullman replied they handle the developmental disabled community. They have approximately 600 clients on their waiting list and have the same resource and staffing problems as the Guardianship Service Board.

Damon Muldoon asked about the new legislation and if we're going to allow other counties to adopt the Guardianship Service Boards. He asked if there has been any discussion concerning statewide funding to finance some of the boards.

Jane Marx replied that is a conversation that will develop as more boards come on line. The Guardianship Service Board is grateful for the sufficient funding for our caseloads at the moment but they need more resources. The board is going to have to build more partnerships in order to serve more people.

Mr. Muldoon thanked Mr. Kullman for their efforts and Ms. Marx for her countless hours, hard work and representation of ADAMH.

B. Board Chair Report Continued:

Mr. McGuinness mentioned our next Coordinating Committee meeting will be on Monday, May 14 at noon and our next Board meeting will be on May 29 at 5:30 PM.

E. Financial Reports

Jonathan Wylly explained that the Financial Report begins on page one for *Levy and Special Revenue* for the month ending March 31, 2018. Under *Revenue Taxes* the actual amount is \$29.7 million. We receive two deposits for property taxes on an annual basis. The first deposit was received for the first half of the year in March and the second is expected to be received either in August or September. The deposit came in as expected which was 55% of our budget thus far. The levy revenue is on target so far this year. Mr. Wylly explained our *Undesignated Cash Balance* will fluctuate until we receive both deposits.

Mr. Wylly referred to the Contract Year 2017 Provider Expense graph which represents ADAMH investments. These are the allocations that are spent by providers accounting for the larger part of our budget. ADAMH providers are funded in two ways, by *Claims and Block Grants*.

He explained that for block grants, providers receive an allocation from ADAMH and then they provide the services. For claims, the services are provided and then the claims are submitted to ADAMH for payment. Currently, the budget includes \$2.5 million of block grants for treatment services and \$10 million for prevention services. Providers are able to draw down every month 1/12 of the expected expenditures for that program. This process is beneficial to keeping their cash flow moving to keep their program stable. After providers draw down the money, they have to submit some additional documentation for their expenses.

ADAMH had expenses of \$68 million in 2017 with \$57 million supported by the Levy.

Mr. McGuinness asked about the expenditures for service providers totaling \$93.8 million and if the \$68 million is part of that amount.

Mr. Wylly explained that amount of \$93.8 million is for CY2018 and the \$68 million reflects the actual expenditures incurred for CY2017.

Mr. McGuiness asked about the difference between the \$93.8 million and \$68 million reflected in both years. Where does the additional amount for services providers go.

Mr. Wylly replied that ADAMH is planning to deficit finance the next three years. We were successful in 2016 within our budget due to the installment process. The gap is due to our providers not earning their entire contracts in 2017 and the increase in our allocations for Maryhaven Addiction Stabilization Center.

Mr. Muldoon gave an update to the Board of Trustees on the audit review which started January, 2018. Mr. Muldoon and ADAMH staff met with Ryan Fortney and David Yoder from the State of Ohio's Auditor's office on March 30, 2018. ADAMH staff is in the process of completing the financial statements. The Audit report is expected to be completed by May 30, 2018. The Board of Trustees will have the opportunity to review the report with comments. The estimated cost to perform the audit is \$44,000.

Ann Seren to approve the Financial & Audit Report; Laura seconded; MOTION CARRIED.

ACTION AGENDA:

F. Action Agenda

Aimee Shadwick explained the *2018 Public Awareness and Community Education* action recommends that the ADAMH Board of Franklin County approve an allocation not to exceed \$170,000 for public awareness and community education utilizing television and radio. Media outlets, vendors and amounts are specified in the Financial Specification table.

Despite the increase in conversation and media coverage about mental illness and substance use disorders, these diseases are still treated differently than physical diseases in the media, in the community and in the homes of Franklin County families. ADAMH plans to create a community education campaign with the goal of reducing the stigma associated with mental illness and substance use disorders and increasing awareness of ADAMH and the mental health services provided within the Franklin County community.

Trudy Bartley asked if there was a bid that was sent out for Triumph Communications and Mills James for an advertising campaign that could add a strategy focus in your two areas.

Ms. Shadwick replied for the creative development we did not do an RFP. In previous years we did select Mills James and that was also the same process for Triumph Communications as well.

Ms. Bartley asked about what will be included in the social media campaign.

Ms. Shadwick replied that ADAMH is working with Triumph Communications to identify a digital broker so they can make the best recommendations for ADAMH. Some possibilities include facebook ads, google adwords.

Ms. Bartley asked if ADAMH is putting together advertising that is culturally sensitive for certain demographics in order to make them aware of our services.

Ms. Shadwick replied that is our goal, ADAMH just finished five focus groups and one of the factors that was most important was to include different populations. ADAMH looked at gender, socio-economic status, race and geographic location within the county.

Terree Stevenson asked if there opportunities to do some direct services to bring the community in to share what those services are through a back door program. She suggested engaging the community by a showing a movie to inform them of ADAMH services.

Ms. Shadwick mentioned ADAMH has a small Mini-Grant program. One of the goals is to give grants up to \$5,000 to small grassroots organizations that are doing things in the community that are aligned with our mission and core values. This would be a great opportunity to give this information to select groups so they can benefit. It is limited to non-profit and faith-based organizations.

Irma Phillip-Carmichael asked if ADAMH staff will consider some other ways to reach the different populations in addition to the mini-grant program.

Ms. Shadwick offered to share public affairs broader portfolio of work. For example, Dr. Kevin Dixon has outreach programs which are being funded in the African American, immigrant and the refugee communities.

Mr. Royer replied we welcome the opportunity where ADAMH can approach this with new concepts and new ideas.

Trudy Bartley moved to approve the 2018 Public Awareness and Community Education; Mary Ann Krauss seconded; MOTION CARRIED.

Mr. Royer explained the Administrative Memos are to keep you up to date. These memos are to pass funding to a third party or its small amount of money that does not need board actions for approval. You may see other diverse groups that the county may be receiving funds that pass through the board.

Meeting adjourned at 7:04 p.m.

Recorder: Tikara Robinson

Rory McGuinness, Chair

Sharon McCloy-Reichard Secretary