



ALCOHOL, DRUG AND MENTAL HEALTH BOARD
OF FRANKLIN COUNTY
MEETING MINUTES
December 10, 2019

MEMBERS PRESENT: Carole Anderson, Peggy Anderson, Trudy Bartley, Holly Dabelko-Schoeny, Scott Doran, Karri Dosmann, Mitzi Kirkbride, Sharon McCloy-Reichard, Jennifer Richardson, Ann Seren, Terree Stevenson, Ron Walters, Nathan Wymer

MEMBERS ABSENT: Bipender Jindal

Peggy Anderson called the meeting to order at 12:09 p.m. Peggy mentioned Kythryn Carr Harris, Vice President Clinical Service is filling in for ADAMH Interim CEO, Dr. Kevin L. Dixon during his absence.

Peggy Anderson made a motion to change the order of Old Business and New Business on the Agenda.

Trudy Bartley moved to change the order of the Agenda; Carole Anderson seconded; MOTION CARRIED.

Karri Dosmann moved to approve the minutes of the following meetings:

- October Board MeetingOctober 15, 2019
- November Coordinating Committee Meeting.....November 12, 2019
- November CFAC Summary Meeting.....November 4, 2019
- October 11 Search Committee Meeting.....October 11, 2019
- October 18 Search Committee Meeting.....October 18, 2019
- November Search Committee Meeting.....November 1, 2019

Ann Seren seconded approval of minutes; MOTION CARRIED

*REPORTS &
PRESENTATIONS:*

A. Community Participation

None.

B. Jonathan Thomas, Vice President of Planning and Evaluation gave an update of the Franklin County Mental Health and Addiction Crisis Center. He explained the name was changed to reflect all components directly related to Mental Health.

Trudy Bartley asked where the funding source will originate from for the \$50 million dollars for this project.

Jonathan Thomas replied the ADAMH Board has committed to \$8 million; County Commissioners \$10 million; Hospital Partners \$8 million; \$5 million ask has been submitted to the Columbus Partnership for State Capital Funds. A meeting is scheduled to take place on December 13 at the Columbus Foundation to discuss a strategy in order to engage other business partners to contribute. Jeff Klingler, President and CEO of the Central Ohio Hospital Council, shared that a meeting has also been arranged with Governor Mike Dewine.

Mitzi Kirkbride added a comment concerning population growth over the next 10 years and whether or not this had been taken into account.

Jonathan Thomas replied stating the projected growth over the next 10 years will be 23% this is based off the market analysis from the three hospitals.

C. Financial Report/Audit Committee Report

Mark Lambert gave a brief update on the SHARES replacement for the New Enterprise System. An approval was granted for the RFP (Request for Proposal). ADAMH will advertise for a vendor to provide a new system within the next two weeks. Proposals will be reviewed within a month for potential vendors. Evaluation process will be conducted and a vendor will be selected no later than April 1, 2020.

Mitzi Kirkbride asked if ADAMH thoroughly reviewed the previous issues in depth relating to the SHARES system before making a decision on the New Enterprise System.

Mark Lambert replied ADAMH has taken an approach to eliminate potential challenges in the future. The new product will be with Franklin County as opposed to having three ADAMH Boards. This will allow ADAMH more control over the system. BH1 Design and Medicaid had a direct result on the SHARES system due to the timing issue which didn't allow the system to accommodate both. The new system will be designed to efficiently submit a claim with ease. The SHARES system will continue until 2020 with the new product being set in motion in 2021.

Mark Lambert explained that the financial report begins on page 17 of BoardPaq. This report illustrates the *Levy* and *Special Revenue* for month ending October 31, 2019. For the month of October there was not a lot of activity to report.

Mark Lambert explained that all Levy Revenues have been received for CY 2019. Expenses are where ADAMH projected them to be but are slightly behind with our Revenue expenses reporting higher than projected. As of October 31, 2019 the projected ending cash balance is \$57.3 million which is more than the initial Levy Model.

Terree Stevenson moved to approve the Financial & Audit Report; Scott Doran seconded; MOTION CARRIED.

D. Board Chair Report

Peggy Anderson mentioned ADAMH next Coordinating Committee meeting is scheduled for Monday, January 13 at Noon and next Board meeting is scheduled for Tuesday, January 28 at 5:30 p.m.

Peggy Anderson has requested the Board of Trustees volunteer to participate on the Ad Hoc Committee to update the By-Laws at the ADAMH Board of Franklin County. Peggy will need between 3 to 5 people to volunteer.

CONSENT AGENDA:

A. Consent Agenda

Peggy Anderson announced that the items on the *Consent Agenda* were previously reviewed by the Coordinating Committee. She asked if there were any questions or requests to remove the following items from the Consent Agenda: *OQ Measures Youth and Adult Outcomes*

Jennifer Richardson moved to approve the item on the Consent Agenda; Sharon McCloy-Reichard seconded; MOTION CARRIED.

ACTION AGENDA;

A. Action Agenda

Mark Lambert explained that the ADAMH Board will authorize the selection of vendors listed in the attached documents titled "CY 2020 Professional Service Contract Detail Listing." Attachment 1 lists the vendors who will provide various services to support the Board's internal operations. Attachment 2 lists vendors for the public relations - awareness campaign, which is budgeted separately from the administrative budget in 2020.

Professional service vendors were selected by utilizing at least one of the following criteria: competitive bid, existing Franklin County approved vendor, state term contract vendor or a vendor selected in a prior fiscal period (to maintain the continuity of a project).

Professional service contracts will be utilized when projects require technical expertise and/or it is more cost efficient to outsource a service in lieu of hiring additional ADAMH staff.

The vendors selected will be responsible for providing services in the following areas: facility maintenance, auditing, data processing consultants and other professional services (please refer to the attached documents for additional details). Directors, Senior Staff and project managers will be responsible for ensuring that contract deliverables are completed in a satisfactory and timely manner.

Terree Stevenson asked for clarification on how the vendors are selected.

Mark Lambert replied vendors are selected through a competitive bidding process at ADAMH Board of Franklin County.

Sharon McCloy-Reichard moved to approve the item on the Action Agenda; Mitzi Kirkbride seconded; MOTION CARRIED.

OLD BUSINESS:

Scott Doran provided a brief update on the Nominating Committee. They met to discuss how the Executive Committee positions should be filled on the ADAMH Board. The Nominating Committee recommended the slate of officers for 2019 remain in place to serve in 2020 due to the change in Leadership and the Levy. The following officers for 2019 have agreed to continue as Board of Trustee Officers in 2020.

- Peggy Anderson – Chair
- Sharon McCloy-Reichard – Vice Chair
- Nathan Wymer – Treasurer
- Trudy Bartley – Secretary

Ann Seren moved to approve the 2019 Slate of Officer of ADAMH Board of Franklin County; Karri Dosmann seconded; MOTION CARRIED.

NEW BUSINESS:

A. Resolution #20191210-01

Ceremonial resolution recognizing Carla Curtis and her Retirement.

WHEREAS, the Alcohol, Drug and Mental Health Board of Franklin County recognizes the outstanding dedication and inspirational work that Dr. Carla Curtis has devoted to the Franklin County community; and

WHEREAS, Dr. Curtis served on the ADAMH Board of Trustees from July 1, 1998 to June 30, 2007 and served as chair of the board during the years 2005 and 2006; and

WHEREAS, ADAMH is honoring Dr. Curtis upon the occasion of her retirement for her compassionate commitment to helping people and for her many years of service to the entire community; and

NOW, THEREFORE, BE IT RESOLVED by the ADAMH Board of Franklin County on December 10, 2019 that the ADAMH Board of Trustees hereby honors Dr. Carla Curtis' commitment to ADAMH and our entire community.

WITNESS THEREOF, I hereunto subscribe my name on this tenth day of December, Two Thousand and Nineteen.

Ron Walters moved to adopt the Resolution: 20191210-01 Ceremonial Resolution Recognizing Carla Curtis and her Retirement; Scott Doran seconded; MOTION CARRIED.

EXECUTIVE
SESSION:

A. Executive Session – Personnel

Peggy Anderson announced the Board would commence an Executive Session for the purpose of Personnel matters discussing employment of public employee, official, licensee or regulated individual; Roll was called; thirteen members were present; the executive session commenced at 12:54 p.m. and terminated at 1:44 p.m.

Upon closing the Executive Session, Peggy Anderson read the following resolution

WHEREAS, the Alcohol, Drug and Mental Health Board of Trustees conducted a thorough and extensive CEO search process, and

WHEREAS, the CEO Search Committee was tasked with bringing forward their final recommendation for the position; and

WHEREAS, the committee is recommending Erika Clark Jones for the position and has the full Board of Trustees agreement; and

WHEREAS, Jones has extensive experience as a public health administrator, most recently through her work with Celebrate One; and

WHEREAS, in her work with CelebrateOne and with her work on homelessness, Jones understands the intersectionality of mental health and alcohol and other substance use within the populations we serve. She recognizes that it affects issues of stigma, access to care, and impacts various communities differently.

NOW, THEREFORE, BE IT RESOLVED that this resolution gives the ADAMH Board Chair and Search Committee Chair Peggy Anderson the authority to negotiate and approve the final employment agreement with Erika Clark Jones.

WITNESS THEREOF, I hereunto subscribe my name on this tenth day of December, Two Thousand and Nineteen.

Mitzi Kirkbride moved to adopt the Resolution: 20191210-02 to Offer Erika Clark Jones the Position of Chief Executive Officer of the ADAMH Board of Franklin County; Nathan Wymer seconded; MOTION CARRIED.

Meeting adjourned at 1:47 p.m.

Recorder: Tikara Robinson

Peggy Anderson, Chair

Trudy Bartley, Secretary