

ADAMH Board of Franklin County
Report Documentation

SERVICES – BUDGET TO ACTUAL (provider report)

Purpose:

Report presents budgeted and actual service claiming activity (dollars and units) within allocation lines; consumer counts for the service is also displayed.

Overview:

Comma-separated values (CSV) formatted file that presents provider claiming activity and includes allocation name, allocation type, mode, budgeted and claimed amounts, unit definition and rate, budgeted and claimed unit amounts, and consumer count.

Frequency:

Reports are produced and delivered in connection with the ADAMH claims run schedule. See the *Reimbursement Schedule* available on the Provider Portal of the ADAMH Franklin website (<https://adamhfranklin.org/provider-portal/>). Reports are delivered on or before the dates specified for “Reimbursement Expected”.

Transmission Method:

Reports are available for download in the SHARES File Transfer Subsystem in the Download folder.

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Columns:

1. Provider
 - Name of provider
2. AllocationLine
 - Allocation line title
3. AllocationType
 - Indicates whether the allocation is reimbursed through fee-for service claims or a block grant
4. Encounter_Claim_Req
 - Encounter status that Indicates whether a block grant allocation:
 - i. requires encounter claims and must meet the 90% threshold ("Required"),
 - ii. requires encounter claims but is exempt from meeting the 90% threshold ("Exempt 90%T"), or
 - iii. is exempt from encounter claiming ("Exempt")
5. Mode
 - The budgeted service (value represents the 5-digit procedure code followed by the procedure code description)
6. Budgeted_Amount_Dollars
 - Total value of the service projected to be rendered by the provider in the contract year budget
7. SHARES_Claims_Amount_Dollars
 - Total SHARES approved payable/accepted amount for the service
8. Percent_Budget_Claimed
 - SHARES Claims Amount as a percent of Budgeted Amount for the service
9. Unit_Definition
 - Unit definition of a service in SHARES (e.g., Per Diem, Dollar, Client)
10. Unit_Rate
 - Dollar rate for a unit of service in SHARES
11. Consumer_Count_Driver
 - Y/N
 - Indicates that a service's approved units are equal to the unique number of consumers
12. Budgeted_Amounts_Units
 - Number of units projected by the provider in the contract year budget
13. SHARES_Claims_Amount_Units
 - Number of billed units allowable according the ADAMH provider contracts and SHARES system requirements
14. Consumer_Count
 - Number of consumers
 - Note: This is either a unique count of enrolled members or a count of group members.