



ALCOHOL, DRUG AND MENTAL HEALTH BOARD
OF FRANKLIN COUNTY
MEETING MINUTES
June 23, 2020

Peggy Anderson called the zoom meeting to order at 5:31 p.m.

Roll Call was taken, and the following Board of Trustees members were present for Quorum:

MEMBERS PRESENT:

Peggy Anderson, Trudy Bartley, Karri Dosmann, Holly Dabelko-Schoeny, Scott Doran, Bipender Jindal, Mitzi Kirkbride, Sharon McCloy-Reichard, Jennifer Richardson, Ann Seren, Terree Stevenson, Ron Walters, Nathan Wymer

MEMBERS ABSENT:

Carole Anderson

Peggy Anderson had a correction to the previous minutes. The language stated she made a motion to approve an item on the agenda. It should've reflected she asked for someone to make a motion to approve an item on the Agenda.

APPROVAL OF AGENDA & MINUTES:

Sharon McCloy-Reichard moved to approve the minutes of the following meetings:

- May Board Minutes.....May 26, 2020
- June Coordinating Committee Minutes.....June 15, 2020
- April Audit Committee Minutes.....April 7, 2020
- June CFAC Summary Meeting..... June 1, 2020

Terree Stevenson seconded approval of minutes; MOTION CARRIED

Roll Call was taken, and the following Board of Trustees members were present for the Approval of the Minutes:

Peggy Anderson, Trudy Bartley, Karri Dosmann, Holly Dabelko-Schoeny, Scott Doran, Bipender Jindal, Mitzi Kirkbride, Sharon McCloy-Reichard, Jennifer Richardson, Ann Seren, Terree Stevenson, Ron Walters, Nathan Wymer

PRESENTATIONS & REPORTS:

A. Community Participation

None.

B. Board Chair Report:

Peggy Anderson recognized Carole Anderson and Ron Walters for their commitment to the ADAMH Board. They both served as Board of Trustee members for the past four years. Carole has brought her experiences as former Dean of the Ohio State University College of Social Work and other colleges at OSU as well as a family therapist to ADAMH Board of Franklin County.

Ron Walters was a part of the Consumer Advocacy Advisory Council in the 1980's and has served various roles since then. He has always provided insight into the needs of consumers - offering information on ways to improve service delivery.

Peggy thanked both Carole and Ron for their commitment to ADAMH, the provider network and the individuals and families in our community who are affected by mental illness and addiction.

C. CEO Report

Erika Clark Jones highlighted the beautiful mural that was completed by 26 volunteers which consisted of ADAMH Board members, staff and family members. She acknowledged a special friend of ADAMH, Eliza Ho. She recognized the artist, Lisa McClymont, for her awesome work in navigating this project. She shared the Greater Columbus Arts Council and CAPA who are interested in preserving some of the work once the mural is removed. There have been discussions to keep part of the mural at ADAMH as a result of this movement towards social justice in Columbus.

Erika explained the details of the building remediation are being finalized by Mark Lambert and Heber Howard. This is scheduled to take place in July. ADAMH Staff will be coming back into the building after the repairs to the building are completed. ADAMH is following the governor's emergency action plan. Erika explained there is a statute that will permit ADAMH to hold virtual meetings for a limited time.

Erika mentioned a COVID-19 grant was awarded to ADAMH from OhioMHAS for \$77,000.00. The funds will support 8 community counseling program workers and 1 supervisor. This funding will be short term in response to disasters. National Church Residences is willing to use these funds to stand up phase I of the community counseling program. This funding will run through August and an action will be presented to the Board. The second phase will occur to fund the provider through the next nine months.

Erika talked about the pro forma RFR for the Crisis Center project and she explained that ADAMH is required to perform a Needs Assessment which both projects were led by Jonathan Thomas. ADAMH will work with a consultant and put together an inclusive team which will consist of providers, community members and Board of Trustee members to guide the work. ADAMH had an Ad-Hoc Committee led by Holly Dabelko-Schoeny on the

Organization Assessment. This committee has helped ADAMH identify the business strengths and target areas that need improvement in order to position ADAMH for the future. The By-Laws committee was led by Scott Doran and the Audit Committee was led by Nathan Wymer.

Erika mentioned the Human Services Levy Review Committee recommended an alternative amount for ADAMH with explanation. She also mentioned ADAMH had a field poll conducted which included 400 registered voters within Franklin County. The poll was conducted between June 5 – 8 and the results were arrived from the responses received and it was determined that ADAMH continues to hold a strong image which is consistent from previous field polls. The results were 64% if the election was held between June 5 – 8.

Mark Lambert explained the Human Services Levy Review Committee is recommending a 5-year 2.2 renewal with a 0.65 mill increase. This is closely aligned to ADAMH option C in the Levy Fact Book that outlined a 5-year 2.2 mill renewal with a 0.84 mill increase.

The rationale for reducing ADAMH requested additional millage. Economic uncertainty due to the COVID-19 pandemic. The Committee recognizes that ADAMH needs additional millage to sustain current operations and fund new or expanded services. They were not comfortable recommending a larger increase to taxpayers, particularly based on a rate of growth that was developed using proprietary data that the committee could not fully analyze.

The Human Services Levy Revue Committee also made the following recommendations for the next levy cycle:

1. Continue to explore and implement different provider payment models to increase cost effectiveness and focus on consumer centered outcomes.
2. Conduct an analysis of the Crisis Center project and present findings to the Committee at the mid-levy review in 2024.
3. Work with the Franklin County Sheriff's Office and the Office of Justice Policy & Programs to expand efforts to provide appropriate mental health and substance use disorder treatments to inmates in the County Jail and provide linkages to services for individuals upon release.
4. Increase coordination with other levy agencies to leverage available revenue opportunities and share data to avoid duplication and improve upon consumer outcomes.

D. Financial /Audit Committee Report:

Mark Lambert mentioned the financial reports begin on page 23 of Boardpaq. The Schedule of Revenues, Expenditures and Changes in Cash Balance through the end of May. The ADAMH Levy Revenues receipts will not resume until September. ADAMH expensed \$6.8 million more than revenues received in May. ADAMH expects to continue this trend over the summer months.

ADAMH will dip into the 90-day operating reserve in September until the semi-annual deposit of levy revenues occur.

Mark explained ADAMH may be seeking resolutions with the County Commissioners for a few budget items over the next couple of months. ADAMH will present these adjustments as actions to the Board of Trustees after summer recess.

1. COVID-19: will be seeking funding and reimbursements using CARES and FEMA funds.
2. Building repairs: ADAMH will be using appropriations to repair the vandalism damage. The insurance company will reimburse ADAMH for the full amount, less the \$2,500 deductible.
3. Council of Government: COG operations will cease at the end of September. ADAMH will be transferring \$225,000 in residual appropriations to directly contract for SHARES and FIAT until the new SmartCare enterprise system is implemented. In addition, the COG fund received a loan for \$243,000 from the levy fund to maintain operational cash flow. These funds will revert back to the levy fund after the COG is decommissioned.

Mark explained that ADAMH will be submitting the 2021 budget to the County by August 7. ADAMH will be submitting two actions (2021 Provider Allocations and 2021 ADAMH Administrative Budget) for the Board of Trustees consideration in August.

Mark gave an update on the COVID-19 fiscal update. He explained that ADAMH noticed a significant reduction in claims volume to date. This is expected since most claim submissions in SHARES have a 2 - 3 month-lag time. ADAMH is tracking new enrollment activity. In comparing 2019 - 2020 year-over-year enrollments. The 2020 volume has decreased by over 40% the last couple of months. ADAMH staff will continue to monitor the impact of the pandemic on providers and may propose additional adjustments to help maintain providers financial health.

The overall audit was clean with no adjustments to the financial statements or material findings. A subsequent event was noted regarding the COVID-19 pandemic was added in late May.

CONSENT AGENDA:

A. Consent Agenda

Peggy Anderson announced that the items on the *Consent Agenda* were previously reviewed by the Coordinating Committee. She asked if there were any questions or requests to remove the following items *Community Transition Program – Southeast - \$75,000.00, COVID-19 Private Hospital Reimbursement Board Action - \$497,000.00*

Terree Stevenson moved to approve the Consent Agenda; Scott Doran seconded; MOTION CARRIED.

Roll Call was taken, and the following Board of Trustees members were present for the Approval of the Consent Agenda.

Peggy Anderson, Trudy Bartley, Karri Dosmann, Holly Dabelko-Schoeny, Scott Doran, Bipender Jindal, Mitzi Kirkbride, Sharon McCloy-Reichard, Jennifer Richardson, Ann Seren, Terree Stevenson, Ron Walters, Nathan Wymer

Sharon McCloy-Reichard moved to approve the Financial & Audit Committee Report; Mitzi Kirkbride seconded; MOTION CARRIED.

Roll Call was taken, and the following Board of Trustees members were present for the Approval of Financial & Audit Committee Report.

Peggy Anderson, Trudy Bartley, Karri Dosmann, Holly Dabelko-Schoeny, Scott Doran, Bipender Jindal, Mitzi Kirkbride, Sharon McCloy-Reichard, Jennifer Richardson, Ann Seren, Terree Stevenson, Ron Walters, Nathan Wymer

ACTION AGENDA.

A. CEO Action:

Jonathan Thomas recommended that the ADAMH Board of Franklin County allocate funding in the amount of \$47,250 to Health Management Associates to assist ADAMH and the Franklin County Mental Health and Addiction Crisis Center (FCMHACC) Steering Committee with the development of a financial pro forma based on research and financial analyses to understand the viability of various business models under the currently available funding structure.

Terree Stevenson moved to approve the CEO Action on the Action Agenda; Scott Doran seconded; MOTION CARRIED.

Roll Call was taken, and the following Board of Trustees members were present for the Approval of the Action Agenda.

Peggy Anderson, Trudy Bartley, Karri Dosmann, Holly Dabelko-Schoeny, Scott Doran, Bipender Jindal, Mitzi Kirkbride, Sharon McCloy-Reichard, Jennifer Richardson, Ann Seren, Terree Stevenson, Ron Walters, Nathan Wymer

B. Actions:

Jonathan Thomas recommended that the ADAMH Board of Franklin County allocate funding in the amount of \$80,710 to Measurement Resources Company, LLC (MRC) to assist ADAMH in conducting a comprehensive study of the behavioral healthcare needs for Franklin County residents and systems of care. This needs assessment will provide data, insights, and a framework/platform to guide the strategic planning efforts of the ADAMH Board of Trustees as they develop strategic priorities for 2022-2026.

Sharon McCloy-Reichard moved to approve the Action on the Action Agenda; Karri Dosmann seconded; MOTION CARRIED.

Roll Call was taken, and the following Board of Trustees members were present for the Approval of the Action Agenda.

Peggy Anderson, Trudy Bartley, Karri Dosmann, Holly Dabelko-Schoeny, Scott Doran, Bipender Jindal, Mitzi Kirkbride, Sharon McCloy-Reichard, Jennifer Richardson, Ann Seren, Terree Stevenson, Ron Walters, Nathan Wymer

Erika Clark Jones recommended that the ADAMH Board approve the selection of RAMA Consulting as the vendor for the Comprehensive Organizational Assessment. The contract amount for the assessment will be \$72,500. To ensure that ADAMH is serving its clients and the taxpayers of Franklin County in the most efficient and effective manner possible, the Board will contract with RAMA Consulting to conduct a comprehensive organizational assessment.

Terree Stevenson moved to approve the Action on the Action Agenda; Scott Doran seconded; MOTION CARRIED.

Roll Call was taken, and the following Board of Trustees members were present for the Approval of the Action Agenda.

Peggy Anderson, Trudy Bartley, Karri Dosmann, Holly Dabelko-Schoeny, Scott Doran, Bipender Jindal, Mitzi Kirkbride, Sharon McCloy-Reichard, Jennifer Richardson, Ann Seren, Terree Stevenson, Ron Walters, Nathan Wymer

NEW BUSINESS:

A. Resolution #20200623-01 – Requesting Adoption of the Board’s Revised By-Laws

Scott Doran explained that the resolution was reviewed to make sure ADAMH is aligned with Ohio Revised Code in the obligations of ADAMH Boards. ADAMH modified the committee structure to include a Finance Committee in addition to Audit, Nominating and Coordinating Committees. The By-Laws have been revised to reflect the changes.

Resolution #20200623-01 – Requesting Adoption of the Board’s Revised By-Laws

WHEREAS, the ADAMH Board of Trustees is permitted to establish bylaws to carry out the purposes of chapter 340.03 of the Ohio Revised Code: Boards of alcohol, drug addiction, and mental health services; powers and duties; and

WHEREAS, such bylaws have been reviewed and updated as a result of a committee composed of members from the board of trustees and the

organization, all of whom recommended certain bylaw changes based on current operational needs; and

WHEREAS, the bylaws may be amended by a two-thirds vote of those members present and voting at any duly called meeting of the ADAMH Board;

WHEREAS, the revised bylaws have been presented to the full board for review;

NOW, THEREFORE, BE IT RESOLVED by the ADAMH Board of Franklin County that it recommends the approval and adoption of these by-laws.

Scott Doran recommends the By-Laws be edited to include the Board monitoring of the service providers be removed from the Audit Committee and moved to the Finance committee.

Sharon McCloy-Reichard moved to approve the Resolution #20200623-01 – Requesting Adoption of the Board’s Revised By-Laws; Bipender Jindal seconded; MOTION CARRIED

Roll Call was taken, and the following Board of Trustees members were present for the Approval of Resolution #20200623-01 with additional changes.

Peggy Anderson, Trudy Bartley, Karri Dosmann, Holly Dabelko-Schoeny, Scott Doran, Bipender Jindal, Mitzi Kirkbride, Sharon McCloy-Reichard, Jennifer Richardson, Ann Seren, Terree Stevenson, Ron Walters, Nathan Wymer

B. Policy Revision Request

It was noted during the 2019 Audit process that ADAMH did not have a policy statement prohibiting the reimbursement of alcohol for non-ADAMH staff. The policy is being updated to clearly reflect that ADAMH will not reimburse for any alcohol purchase.

Holly Dabelko-Schoeny moved to approve the Policy Revision Request on the Agenda; Terree Stevenson seconded; MOTION CARRIED.

Roll Call was taken, and the following Board of Trustees members were present for the Approval of the Policy Revision Request.

Peggy Anderson, Trudy Bartley, Karri Dosmann, Holly Dabelko-Schoeny, Scott Doran, Bipender Jindal, Mitzi Kirkbride, Sharon McCloy-Reichard, Jennifer Richardson, Ann Seren, Terree Stevenson, Ron Walters, Nathan Wymer

C. Audit Committee Charter

Scott Doran explained that ADAMH will need to change the Audit Committee Charter to reflect the monitoring of services providers will occur under the Finance committee. The Audit for 2019 audit was clean with no issues.

Sharon McCloy-Reichard moved to approve the Audit Committee Charter on the Agenda; Scott Doran seconded; MOTION CARRIED.

Roll Call was taken, and the following Board of Trustees members were present for the Approval of the Audit Committee Charter with additional changes.

Peggy Anderson, Trudy Bartley, Karri Dosmann, Holly Dabelko-Schoeny, Scott Doran, Bipender Jindal, Mitzi Kirkbride, Sharon McCloy-Reichard, Jennifer Richardson, Ann Seren, Terree Stevenson, Ron Walters, Nathan Wymer

COMMITTEE REPORTS:

A. Audit Committee

Scott Doran gave an update on the 2019 Audit which was successfully completed.

B. By-Laws/Governance Review Committee

Nothing else to report at this time.

C. Nominating Committee

Scott Doran asked the Board of Trustee members to think about what committees they would like to participate in the coming year.

D. ADAMH Organizational Assessment Ad Hoc Committee

Nothing else to report at this time.

*PRIORITY PROJECT
REPORTS (ENCLOSED):*

A. Priority Projects Reports (Enclosed)

Peggy Anderson explained that updates about ongoing projects can be found under Priority Project Reports enclosed in your board packet and in the Library in BoardPaq.

These reports will not have a verbal report on these issues.

EXECUTIVE SESSION:

A. Executive Session – Personnel

Peggy Anderson announced the Board would commence an Executive Session for the public employee, official, licensee or regulated individual; public employee, official, licensee or regulated individual; Roll was called; fifteen members were present; the executive session commenced at 7:09 p.m. and terminated at 7:41 p.m.

Sharon McCloy-Reichard moved to enter into Executive Session; Terree Stevenson seconded; MOTION CARRIED.

Roll Call was taken, and the following Board of Trustees members were present to Approve entering into Executive Session:

Peggy Anderson, Trudy Bartley, Holly Dabelko-Schoeny, Scott Doran, Mitzi Kirkbride, Sharon McCloy-Reichard, Jennifer Richardson, Ann Seren, Terree Stevenson, Ron Walters, Nathan Wymer.

Meeting adjourned at 7:37 p.m.

The meeting was shared through the ADAMH YouTube Livestream at <https://www.youtube.com/user/ADAMHFranklinCounty/live>.

Recorder: Tikara Robinson

Peggy Anderson, Chair

Trudy Bartley, Secretary