



ALCOHOL, DRUG AND MENTAL HEALTH BOARD
OF FRANKLIN COUNTY
MEETING MINUTES
August 25, 2020

Peggy Anderson called the zoom meeting to order at 5:30 p.m.

Roll Call was taken, and the following Board of Trustees members were present for Quorum:

MEMBERS PRESENT:

Peggy Anderson, Trudy Bartley, Holly Dabelko-Schoeny, Scott Doran, Karri Dosmann, Bipender Jindal, Mitzi Kirkbride, Ann Seren, Terree Stevenson, Nathan Wymer

MEMBERS ABSENT:

Sharon McCloy-Reichard, Jennifer Richardson

*APPROVAL OF AGENDA
& MINUTES:*

Terree Stevenson moved to approve the minutes of the following meetings:

- June Board Minutes.....June 23, 2020
- August Coordinating Committee Minutes.....August 10, 2020
- June Audit Committee Minutes.....June 18, 2020
- August CFAC Summary Meeting.....August 3, 2020

Trudy Bartley seconded approval of minutes; MOTION CARRIED

Roll Call was taken, and the following Board of Trustees members were present for the Approval of the Minutes:

Peggy Anderson, Trudy Bartley, Holly Dabelko-Schoeny, Scott Doran, Bipender Jindal, Mitzi Kirkbride, Ann Seren, Terree Stevenson, Nathan Wymer

ANNOUNCEMENTS:

A. Board Chair Announcements

Peggy Anderson thanked the Board of Trustee members who served on several committees for their hard work and dedication.

Peggy Anderson will not be present for the September Board Meetings.

B. CEO Announcements

Erika Clark Jones provided an update on COVID-19 and ADAMH Continuity of Operations of Planning is currently at level 2. ADAMH staff has 25%

working in the building. ADAMH will continue to align their response to COVID-19 based on Franklin Counties threat level. The repairs are ninety percent complete from the recent vandalism that occurred from the protest.

Erika thanked the Ohio State University and other providers who assisted with the CIT training in the remote environment. The SUD school-based prevention provider continues to adjust to the needs of 16 school districts across Franklin County. Jail enreach program was suspended temporarily but has since started back-up again.

The ADAMH Board of Trustees will participate in the Ethics and Sunshine Law virtual trainings. They will be held by the Ohio Association of County Behavioral Health Authorities.

Work to develop a community needs assessment and a comprehensive organizational assessment has started. A survey for the organizational assessment has been sent to the Board of Trustees to complete by Tuesday, September 8.

The Annual Meeting is scheduled to take place on Tuesday, October 20 after the Board Meeting. The deadline is approaching to submit nominations for awards by September 4 to be presented at the Annual Meeting.

Erika mentioned ADAMH has a new website and please feel free to look at some highlights made to the site. She announced ADAMH's new Chief Financial Officer, Scott Fisher. He comes from the Ohio State Wexner Medical Center East where he served as Comptroller.

C. Friends of ADAMH

Doris Calloway-Moore and Jill Frost gave a brief update on the ADAMH Levy Campaign.

Doris Calloway-Moore explained that their primary focus has been community outreach to engage the elected officials, community leaders, labor community to gain their support for speaking engagements, literature distribution. The Friends of ADAMH has two places community members can go for information:

- ADAMH Levy Website <https://www.adamhlevy.com>
- Facebook <https://www.facebook.com/friendsofadamh>

E-newsletter will be forthcoming to the ADAMH Board, Staff and Providers beginning September 8. Friends of ADAMH has 30 endorsements at this time.

Jill Frost explained TV, radio and print advertising begins on October 1. Early voting begins on October 6. Friends of ADAMH will be doing direct mail to people who have requested absentee ballots. Phone banks will be held on Tuesday and Thursday evening throughout October. November 3 is Election Day. Friends of ADAMH will have volunteers located at polling places and a virtual watch event will be held details to follow.

Erika Clark Jones asked how people can contribute.

Jill Frost replied you will be able to contribute on the website.

*COMMUNITY
PARTICIPATION:*

Lily Cunningham reached out to the ADAMH Board about the resolution that was recently passed in June declaring Racism as a Public Health Crisis. She asked if it was possible in Franklin County to expand ORC 5122 that the board designates and defines who are the Health Officers.

Dr. Delaney Smith, Medical Director of ADAMH Board explained what a Community Health Officer professional job entails. She also provides training for the officers who can initiate an application for emergency admission when a person is mentally ill and a danger to others or themselves. A pink slip is given after they meet the criteria and the person is held involuntarily up to 72 court hours.

*FINANCIAL
REPORT:*

A. Financial Reports – July 2020

Mark Lambert mentioned the financial reports begin on page 23 of Boardpaq. The Schedule of Revenues, Expenditures and Changes in Cash Balance through the end of July. ADAMH has received half of its Levy Revenues year to date. The second half of the installments are expected to be received the beginning of the year with a 5% reduction. ADAMH is expected to get the reimbursement portion in September and State Rollbacks will occur in October.

ADAMH has collected only 50% of the State and Federal funds due to COVID-19. Our first installment is expected to be reflected in next month's financial statement.

Council of Government funding will be moved over to Material and Services. These funds will be used for the vandalism at ADAMH and the SHARES and Fiat products.

The enrollments for new clients with our providers have started to increase. Overall enrollments are 21% less in 2020 compared to 2019. The 2020 claims volume is 13.2% less in 2019. ADAMH will continue to monitor the providers on system wide level and individually with performance monitoring.

Erika Clark Jones along with the Board recognized and thanked Mark Lambert for doing an outstanding job serving as interim Chief Financial Officer.

Terree Stevenson moved to approve the Financial Report; Nathan Wymer seconded approval of minutes; MOTION CARRIED

Roll Call was taken, and the following Board of Trustees members were present for the Approval of the Financial Report:

Peggy Anderson, Trudy Bartley, Karri Dosmann, Holly Dabelko-Schoeny, Scott Doran, Bipender Jindal, Mitzi Kirkbride, Ann Seren, Terree Stevenson, Nathan Wymer

Karri Dosmann entered the Board meeting at 6:32 p.m.

CONSENT AGENDA:

A. Consent Agenda

Peggy Anderson announced that the items on the *Consent Agenda* were previously reviewed by the Coordinating Committee. She asked if there were any questions or requests to remove the following items *CY2020 Board Administrative Budget Adjustments - \$598,349.00, KY 2021 Provider Allocations - \$89,000.00, CY 2021 Board Administrative Budget - \$1,900,000,000.00, FEMA Immediate Services Program (ISP) - \$77,724.00, OhioMHAS K-12 Prevention Education Initiative - \$1,897,168.00.*

Karri Dosmann moved to approve the Consent Agenda; Ann Seren seconded; MOTION CARRIED.

Roll Call was taken, and the following Board of Trustees members were present for the Approval of the Consent Agenda.

Peggy Anderson, Trudy Bartley, Karri Dosmann, Holly Dabelko-Schoeny, Scott Doran, Bipender Jindal, Mitzi Kirkbride, Ann Seren, Terree Stevenson, Nathan Wymer

NEW BUSINESS:

A. Policy Updates:

Jonathan Thomas explained the changes to the Organizational Policies: These policies were brought to the Board for approval to put standard operating procedures in place moving forward

1. Request for Proposals/Request for Results
2. Capital Requests

Mitzi Kirkbride moved to approve the Policy Updates; Nathan Wymer seconded; MOTION CARRIED.

Roll Call was taken, and the following Board of Trustees members were present for the Approval of the Policy Updates.

Peggy Anderson, Trudy Bartley, Karri Dosmann, Holly Dabelko-Schoeny, Scott Doran, Bipender Jindal, Mitzi Kirkbride, Ann Seren, Terree Stevenson, Nathan Wymer

B. OhioMHAS Community Plan Resolution:

Jonathan Thomas explained the OhioMHAS Community Plan. ADAMH submits a Community Plan to the Ohio Department of Mental Health and

Addiction services on an annual basis. This is ADAMH version of the agency service plan and budget for the State of Ohio. The OhioMHAS monitors the board to ensure they are meeting the minimum requirements outlined in the Ohio Revised Code.

Resolution# 20200825-01

Approving the Submission of the Community Plan for State Fiscal Years 2021 and 2022 to the Ohio Department of Mental Health and Addiction Services (OhioMHAS).

WHEREAS, the ADAMH Board of Franklin County has the duty to submit a biennial community addiction and mental health plan pursuant to section 340.03 (A)(c) of the Ohio Revised Code; and

WHEREAS, OhioMHAS provided specific guidelines for the community plan, which require the identification of the needs of Franklin County residents and alignment to both Ohio Department of Mental Health and Addiction Services and Franklin County ADAMH Board priorities; and

WHEREAS the community plan is due to the department on September 15, 2020.

NOW, THEREFORE, BE IT RESOLVED, that the ADAMH Board of Franklin County duly authorizes Erika Clark Jones, CEO, as the board's representative to approve the submission of the community plan for SFY 2021 and SFY 2022 to OhioMHAS before September 15, 2020.

Witness thereof, I have hereunto subscribed my name on this twenty-fifth day of August, Two Thousand and Twenty.

Terree Stevenson moved to approve the OhioMHAS Community Plan Resolution; Karri Dosmann seconded; MOTION CARRIED.

Roll Call was taken, and the following Board of Trustees members were present for the Approval of the OhioMHAS Community Plan Resolution

Peggy Anderson, Trudy Bartley, Karri Dosmann, Holly Dabelko-Schoeny, Scott Doran, Bipender Jindal, Mitzi Kirkbride, Ann Seren, Terree Stevenson, Nathan Wymer

COMMITTEE REPORTS:

A. Audit Committee

Nathan Wymer replied nothing to report at this time.

B. By-Laws/Governance Review Committee

Scott Doran commented the committees were modified and the Finance Committee was added. The By-Laws are complete, and the new committee structure has been established.

C. Comprehensive Organizational Assessment Committee

Holly Dabelko-Schoeny replied the Organizational Assessment Committee has met with ADAMH leadership and staff. Board of Trustee members need to complete the organizational assessment survey.

D. Nominating Committee

Scott Doran commented the Nominating Committee met to discuss who would be serving on the committees.

PRIORITY PROJECT REPORTS:

These reports will not have a verbal report on these issues.

EXECUTIVE SESSION:

A. Executive Session – Personnel

Peggy Anderson announced the Board would commence an Executive Session for the purpose of purchase or sale of property where premature disclosure of information would give an advantage to an individual; Roll was called; 10 members were present; the executive session commenced at 6:58 p.m. and terminated at 7:53 p.m.

Ann Seren moved to enter into Executive Session; Terree Stevenson seconded; MOTION CARRIED.

Roll Call was taken, and the following Board of Trustees members were present to Approve entering into Executive Session:

Peggy Anderson, Trudy Bartley, Holly Dabelko-Schoeny, Scott Doran, Karri Dosmann, Bipender Jindal, Mitzi Kirkbride, Ann Seren, Terree Stevenson, Nathan Wymer.

Meeting adjourned at 7:55 p.m.

The meeting was shared through the ADAMH YouTube Livestream at <https://www.youtube.com/user/ADAMHFranklinCounty/live>.

Recorder: Tikara Robinson

Peggy Anderson, Chair

Trudy Bartley, Secretary