



ALCOHOL, DRUG AND MENTAL HEALTH BOARD
OF FRANKLIN COUNTY
MEETING MINUTES
December 1, 2020

WELCOME: Peggy Anderson called the meeting to order at 5:33p.m. and welcomed everyone. Anderson talked about World AIDS Day. Anderson introduced Marion Sullivan as the new senior executive assistant to Erika Clark Jones and thanked Tikara Robinson for her tenure in the role. Anderson asked Clark Jones to speak.

Clark Jones thanked Tikara for the work she did while in her role and wished her luck in her new role as the executive assistant to ADAMH's Planning and Evaluation team. Clark Jones gave a brief introduction of Marion Sullivan and her experience as an executive assistant.

Anderson asked for roll call.

MEMBERS PRESENT: Peggy Anderson, Trudy Bartley, Holly Dabelko-Schoeny, Scott Doran, Karri Dosmann, Bipender Jindal, Mitzi Kirkbride, Jennifer Richardson, Ann Seren, Terree Stevenson, Nathan Wymer and County Administrator Kenneth Wilson

APPROVAL OF AGENDA & MINUTES: A motion was made to make a correction so that it reflected in the board minutes that it was recognized that past trustee Sharon McCloy-Reichard's previous board terms should be listed as 1981-1988.

A motion was also made to make a correction in the finance committee minutes to reflect that Peggy Anderson did attend those meetings.

Scott Doran moved to approve the minutes of the following meetings:

- Coordinating Committee Meeting MinutesOctober 6, 2020
- Audit Committee MeetingOctober 9, 2020
- Finance Committee Meeting.....October 13, 2020
- Board Meeting MinutesOctober 20, 2020
- Consumer and Family Advocacy CouncilNovember 2, 2020

Ann Seren seconded approval of minutes; MOTION CARRIED

Roll call was taken, and the following board members were present for the approval of the minutes: Peggy Anderson, Trudy Bartley, Holly Dabelko-

Schoeny, Scott Doran, Karri Dosmann, Bipender Jindal, Mitzi Kirkbride, Jennifer Richardson, Ann Seren, Terree Stevenson, Nathan Wymer.

ANNOUNCEMENTS:

Board Chair Announcements

Peggy Anderson announced that this board meeting will be her last as chair of the ADAMH Board, she thanked everyone for their hard work and looked forward to the work the board will accomplish in 2021. Anderson then asked Clark Jones to make her CEO announcements.

CEO Announcements

Erika Clark Jones thanked everyone who helped make the passage of the renewal levy possible. Clark Jones shared that the certified election results revealed that more than 400,000 people supported our levy.

Clark Jones shared that the City of Columbus announced several capital budget projects over the next several years. The Franklin County Crisis Center was one of those projects and ADAMH was awarded \$10 million of capital for the crisis center. They will be paying that \$10 million over a three-year period with the contributions starting in 2021.

Clark Jones talked about COVID-19 and that ADAMH continues to socially distance. We put the safety of our employees first with keeping minimal staffing at the building while everyone continues to work full time; we are maintaining a 5% to 10% staffing level in the building during the weekdays. Recently Governor DeWine approved the action that allows public entities to continue meeting virtually through July 2021; ADAMH will continue to exercise this option where it makes sense.

Clark Jones announced that the Franklin County Board of Commissioners approved two new board appointees. Mr. John Neil Lindsey and Mr. Yaves Ellis will be joining us for our January meeting. The ADAMH team will follow up with the board with the resumes and introductions ahead of the January board meeting. Clark Jones thanked everyone for their help in getting the new appointees appointed to the ADAMH Board.

Lastly, Clark Jones talked about how the board in June declared racism as a public health crisis for decades. Since then ADAMH has been working to reduce the stigma and disparate treatment for African Americans and people of color. ADAMH has been joined in this work by a host of other government and non-profit organizations that are contributing to a community strategy and an implementation plan. Dr. Kevin Dixon has been an astute partner in assessing and designing our board's action steps towards equity. Clark Jones asked Dr. Dixon to speak.

Dr. Dixon spoke on how there will be two phases on instituting a plan to educate not only our partners but the ADAMH Board as well. The focus of phase one will be on the ADAMH staff in terms of its workforce diversity. This will create a structure that focuses on employees and ensures that the board's internal processes will leverage its internal diversity to enhance its business operations and productivity. Phase two will concentrate on our service providers' ability to provide culturally and linguistically appropriate care and needs of consumers and families that are served. Kevin shared that ADAMH is currently forming a diversity committee of eight to ten staff that should have its first meeting in early 2021 and is planning to provide the entire staff with an implicit bias diversity training.

COMMUNITY

PARTICIPATION: None.

PRESENTATIONS: Holly Dabelko-Schoeny gave an introduction of RAMA Consulting and introduced Mo Wright to begin the presentation. Wright gave a brief presentation on the findings of the comprehensive organizational assessment with the knowledge to the board that they will have the full report to review. [*This report has been added to the BoardPaq library.*]

FINANCIAL REPORT: Scott Fisher gave a presentation on the financial report. Fisher shared that most of our funding has been collected. ADAMH's only outstanding items from revenue standpoint are situations that are pass-through funding, either from other funding sources or the federal government; all state and local levy revenues have been collected at this point.

ADAMH has about \$7 million to spend each month, with \$6 to \$6.5 million a month being spent on our provider services and another \$500,000 to \$750,000 being spent on our administrative budget. ADAMH has an ending cash balance of \$54 million.

Fisher shared that some providers are starting to hit the ceiling of their allocations and they are going to fall into a situation of providing services and not being compensated for the care that they provide. We also have providers that have drawn down allocations but are at risk of not having enough claims to substantiate the allocations. This results in a situation where providers owe ADAMH funds. This will be a challenge, but we will get clarity on share options to address both scenarios. Our providers have until January and February to wrap up the contract year; we will have an action in January or February to help our provider network.

Nathan Wymer moved to approve the financial report; Terree Stevenson seconded; MOTION CARRIED.

Roll call was taken and the following board members were present for the approval of the financial report: Peggy Anderson, Holly Dabelko-Schoeny,

Scott Doran, Karri Dosmann, Bipender Jindal, Mitzi Kirkbride, Jennifer Richardson, Ann Seren, Terree Stevenson, Nathan Wymer

CONSENT AGENDA: None.

ACTION AGENDA: **Action 1: ADAMH CY2021 Professional Services Contracts**

Scott Fisher asked the board to authorize the selection of vendors listed in the documents titled "CY 2021 Professional Service Contract Detail Listing." Attachment 1 lists the vendors who will provide various services to support internal operations. Attachment 2 lists vendors for the public awareness campaign, which is budgeted separately from the administrative budget in 2021. Attachment 3 lists vendors for the opioid PSA project.

Professional service vendors were selected by utilizing at least one of the following criteria: competitive bid, existing Franklin County approved vendor, state term contract vendor or a vendor selected in a prior fiscal period to maintain the continuity of a project. Professional service contracts will be utilized when projects require technical expertise or when it is more cost efficient to outsource a service in lieu of hiring additional ADAMH staff.

The vendors selected will be responsible for providing services in the following areas: auditing, data processing consultants, facility maintenance, and other professional services. ADAMH staff will be responsible for ensuring that contract deliverables are completed in a satisfactory and timely manner.

Karri Dosmann moved to approve the item on the Action Agenda; Ann Seren seconded; MOTION CARRIED.

Roll call was taken and the following board members were present for the approval of the action: Peggy Anderson, Holly Dabelko-Schoeny, Scott Doran, Karri Dosmann, Bipender Jindal, Mitzi Kirkbride, Jennifer Richardson, Ann Seren, Terree Stevenson, Nathan Wymer.

Action 2: FEMA Regular Services Program (RSP), Crisis Counseling Program (CCP) Project Management and Outreach/Marketing Campaign.

Shelly Hoffman asked the board to allocate funds in the amount of \$203,852.25 to support the continuation and expansion of the Crisis Counseling Program (CCP) funded by a Federal Emergency Management Agency (FEMA) grant. This funding is part of the \$919,168.21 FEMA award approved in previous actions (20045 and 20996) in August 2020. National Church Residences will receive \$19,985.25 to provide continued

project management for the CCP project. Nativa Inc. will receive \$183,867.00 for a targeted outreach/marketing campaign.

Terree Stevenson moved to approve the item on the Action Agenda; Karri Dosmann seconded; MOTION CARRIED.

Roll call was taken and the following board members were present for the approval of the action: Peggy Anderson, Holly Dabelko-Schoeny, Scott Doran, Karri Dosmann, Bipender Jindal, Mitzi Kirkbride, Jennifer Richardson, Ann Seren, Terree Stevenson, Nathan Wymer.

Action 3: OhioMHAS SOR Alvis Recovery Houses

Kythryn Carr Harris asked the board to allocate funds in the amount of \$58,017 to Alvis to continue to provide recovery support services at the agency's recovery residences. This program is an expansion of a previous action (20028) approved on May 26, 2020. This is a two-month extension of funding for state opioid response grant 1.0 provided by OhioMHAS.

Ann Seren moved to approve the item on the Action Agenda; Terree Stevenson seconded; MOTION CARRIED.

Roll call was taken and the following board members were present for the approval of the action: Peggy Anderson, Holly Dabelko-Schoeny, Scott Doran, Karri Dosmann, Bipender Jindal, Mitzi Kirkbride, Jennifer Richardson, Ann Seren, Terree Stevenson, Nathan Wymer.

ADMINISTRATIVE MEMOS:

Peggy Anderson reminded the board that there is a list of recently processed administrative memos in the board packet.

COMMITTEE REPORTS:

Nominating Committee – Scott Doran

Scott Doran had nothing to report but wanted to share that he was happy with the two new board members who will be joining the board and he looks forward to getting the other slots filled.

PRIORITY PROJECT REPORTS

Community Needs Assessment

Jonathan Thomas shared that the needs assessment survey has concluded. We had just under 2600 surveys completed, and under 1300 of them (or 49%) were fully complete. Just over 2,000 community members and about 452 providers provided feedback. Measurement Resources has started to process the data. A stakeholder meeting is being scheduled for the end of January.

Enterprise System Replacement

Scott Fisher shared that ADAMH staff had communicated a January “go-live” date for the new enterprise system. A “phase two” was set to go live on March 1. However some of the elements and features that were planned for the second phase required prep work that actually needed to be completed in the first phase, so ADAMH staff are going to take the opportunity to transition the “go live” date to March 1.

Franklin County Crisis Center Project

Jonathan Thomas reported that the final deliverables from the five work groups will be wrapped up in the next four to six weeks. They will be presented and reviewed by the steering committee on January 28, 2021. Thomas thanked Trudy Bartley for her help as board liaison.

ADJOURNMENT:

Peggy Anderson announced that there would be no board meetings during the rest of December due to the holidays. She thanked everyone for attending and for all their work to the board.

Terree Stevenson moved to adjourn the meeting; Mitzi Kirkbride seconded; MOTION CARRIED.

Roll call was taken and the following board members were present to adjourn the meeting: Peggy Anderson, Holly Dabelko-Schoeny, Scott Doran, Karri Dosmann, Bipender Jindal, Mitzi Kirkbride, Jennifer Richardson, Ann Seren, Terree Stevenson, Nathan Wymer.

ADAMH Board meeting adjourned at 7:15 p.m.

The meeting was shared through the ADAMH YouTube Livestream at <https://www.youtube.com/user/ADAMHFranklinCounty/live>.

Recorder: Marion N. Sullivan

Peggy Anderson, Chair

Trudy Bartley, Secretary