

GOVERNANCE/FUNDING

Franklin County Mental Health & Addiction Crisis Center

Co-Chairs

Erika Clark Jones
CEO
ADAMH Board of Franklin County

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Project Lead

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Charge

To develop recommended governance and fiscal infrastructures for the operation of the new crisis center.

General Assumptions

While each workgroup is encouraged to use its expertise to determine topics and issues which should be included, including making ongoing edits to the deliverables listed below, the Steering Committee has asked that the **Governance and Funding Workgroup's** work be guided by no less than the following:

- ◆ Clearly defined roles of an oversight structure between the owner of the new crisis center, the operator, potential contracted entities and other key stakeholders
- ◆ Identification of performance metrics and expectations around maintaining good standing with funders
- ◆ An understanding that the new crisis center will have a single point of fiduciary responsibility and therefore should be managed with a shared services/cost principle across service units
- ◆ Prioritizing the financial sustainability of the operator through recommendations regarding engagement with all potential payers
- ◆ A fundraising strategy which leverages the multiple stakeholders and interested parties

Deliverables

Title	Brief Description	Targeted Due Date
Fundraising and development plan		June 2020
Initial governance structure recommendation overview		October 2020
Final governance structure recommendation(s)		November 2020
Recommended MOUs and agreements		Q1 2021

Operations and Communications

- ◆ Jonathan Thomas, as Project Lead, will serve as the liaison for this workgroup to help facilitate external support this workgroup may need from other workgroups and/or the Steering Committee.

Meetings

- ◆ This workgroup will meet (in-person or virtually) at least monthly.
- ◆ The Project Lead will schedule all meetings; there will always be a virtual (zoom) meeting option and all meetings will be recorded.
- ◆ All meetings will have an assigned scribe from ADAMH to capture key notes on a prescribed template.
- ◆ All meetings will limit participants to the identified co-chairs, scribe, the Project Lead, and up to two (2) additional representatives per organization. Co-chairs can allow additional representatives for organizations to assure subject matter expertise if they are presenting at a given meeting. Co-chairs should use their discretion on how to assure consumer and family representation in their meetings.

Steering Committee

- ◆ This workgroup's co-chairs should participate in all Steering Committee meetings. Co-chairs are expected to report out any changes to their charter, and progress towards any outstanding deliverables, as requested and during each Steering Committee meeting.
- ◆ All organizations participating on this workgroup will be invited to have representation at Steering Committee meetings.

Website

- ◆ Workgroup co-chairs will be asked to regularly review and provide updates regarding this workgroup's corresponding website content at least monthly.