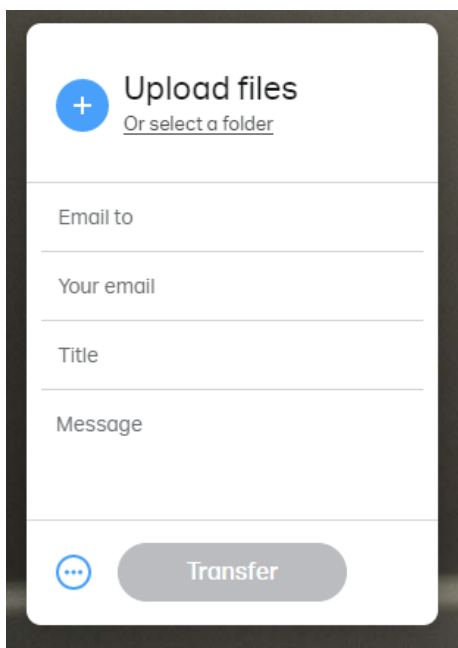


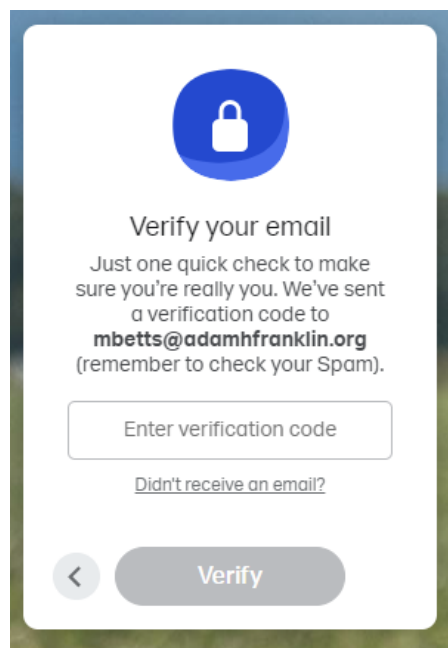
WeTransfer Instructions

Sending Pictures or Videos

1. Go to wetransfer.com
2. The site will ask you to agree to the Terms of Service.
3. Upload the file(s) you wish to share. Click Transfer.
4. You will be asked to enter a verification code that will be sent to your email address.



The screenshot shows the WeTransfer upload screen. At the top, there is a blue circle with a white plus sign and the text "Upload files" followed by "Or select a folder" in smaller text. Below this are four input fields: "Email to", "Your email", "Title", and "Message". At the bottom left is a blue circle with three white dots, and at the bottom right is a grey button labeled "Transfer".



The screenshot shows the WeTransfer verification screen. At the top is a blue circle with a white padlock icon. Below it is the text "Verify your email" followed by "Just one quick check to make sure you're really you. We've sent a verification code to **mbetts@adamhfranklin.org** (remember to check your Spam)." Below this is a text input field labeled "Enter verification code". Underneath the input field is a link that says "Didn't receive an email?". At the bottom left is a grey circle with a white left-pointing arrow, and at the bottom right is a grey button labeled "Verify".

4. Enter to the code and click Verify.
5. An email with a link to the files will be sent to the address you entered AND you will receive an email confirming the files have been sent.

For further questions or technical assistance, please contact
communications@adamhfranklin.org