1. **Organization Information**

|  |  |
| --- | --- |
| **Name of Organization** |   |
| **Street** |   |
| **City, State, ZIP** |   |
| **Agency Phone Number** |   |
| **CEO Name** |   |
| **CEO E-mail** |   |
| **CEO Phone Number** |   |
| **EIN** |   |

**Type of Organization**

[ ]  Advocacy organization

[ ]  Behavioral health provider

[ ]  Community behavioral health authority

[ ]  First responder

[ ]  Local or state government agency

[ ]  Peer run organization

[ ]  Recovery housing provider

[ ]  University/college

[ ]  Other:

**Governing Structure**

[ ]  Advocacy

[ ]  For profit

[ ]  Government

[ ]  Non-profit

[ ]  Not for profit

**Program Category**

[ ]  Crisis

[ ]  Early intervention

[ ]  Family supports

[ ]  Harm reduction

[ ]  Prevention

[ ]  Recovery housing

[ ]  Recovery supports

[ ]  Treatment

[ ]  Other:

1. **Agency Description**

Provide a brief description of your agency, including the type of accreditation obtained and the number of years providing services to the residents of Franklin County.

1. **Project Description**

Describe each service and support to be provided, the target population and projected number of participants to be served. The description should include how this project will respond to an overdose surge or efforts to reduce stigma. medicated assisted treatment and recovery supports are identified priorities of OhioMHAS.

1. **Goals and Objectives**

Using the SMART (specific, measurable, attainable, relevant, timebound) objective format, list 3-5 objectives that describe each service/support in your proposal. Objectives must answer the questions:

* how many participants will be served
* what is the cost per participant
* by when will the service/support be completed

At least one objective must address the anticipated Government Performance and Results Act Assessment (GPRA) return rate. GPRA assessments must be completed at intake, every six months ongoing thereafter, and at discharge. SAMHSA requires a GPRA return rate of 80%.

Include in the objectives how the program will address social determinants of health and incorporate components of a recovery-oriented system of care.

1. **Staffing/Subject Matter Expertise**

Provide the name, position title, qualifications and experience of key staff. Describe their subject matter expertise with implementation of the proposed services and supports. Please attach position descriptions that include reference to work duties included in proposal.

1. **Data Collection Plan**

Describe the data collection plan for GPRA and other evaluation data. Include tasks to ensure ongoing engagement of program participants. Identify previous experience administering GPRA. Include staff role allocated to GPRA collection.

1. **Technology/Telehealth**

Describe how the project will incorporate technology into service delivery including the use of telehealth. This section must include a description of what technology will be used to assist with GPRA collection.

1. **Disparities Impact Statement**

Describe any populations to be a focus of services (e.g. demographics including race/ethnicity, gender identity, and sexual orientation), describe how services and activities will be designed and implemented in accordance with the cultural and linguistic needs of individuals, and how the framework of the National Standards for Culturally and Linguistically Appropriate Services in Health and Health Care (the National CLAS Standards) will inform the delivery of services and supports. Describe how preferred languages will be honored.

1. **Sustainability Plan**

Describe how the program will be sustained beyond the two-year funding period. Cite the non-ADAMH funding sources leveraged to assist in funding the program.

1. **Logic Model**

Complete a logic model using the provided template (Appendix 1) incorporating the information from the narrative above, as well as a description of the intended outcomes data. The outcomes data should include projected internal data such as successful completion rate or discharge disposition. Recovery housing proposals must include data that is required by Ohio Recovery Housing. The logic model spans a two-year timeline for the program.

1. **Budget and Budget Narrative**

Complete the budget and budget narrative using the provided template (Appendix 2). There is a sheet for a Year 1 budget and a sheet for a Year 2 budget.