



To: ADAMH Provider Network CEOs, CFOs and SmartCare enrollment and claims leads
From: Justin N. Curtis, Director of Enterprise Services
CC: ADAMH Senior Staff, ADAMH business units
Date: June 1, 2022
Re: SmartCare Update Memo #10 – June 1 Update

This memo provides guidance regarding the minimum encounter claim thresholds in place for provider allocations effective June 2022 and updated contact information for general questions regarding client enrollment, claims and billing issues.

Minimum Encounter Claim Thresholds for June 2022

As discussed in Memo #8, provider agencies are required to submit KY22 encounter claims in SmartCare to meet minimum benchmarks on a monthly basis before receiving additional reimbursement. The most recent monthly benchmark requires that providers have submitted encounter claims equal to 15% of the block grant allocation effective May 31 before the June block grant request can be disbursed.

As a reminder, the Allocation Balance Statement (ABS) report which provides details regarding approved claim totals in comparison to budget allocations is available to providers for reference and is uploaded to the Planning & Evaluation SFTP folder located at <https://files.adamhfranklin.org> on the first and third Wednesday of each month. Providers needing access to the SFTP folder should contact the ADAMH IT Help Desk at helpdesk@adamhfranklin.org for the user account request form. Please direct any questions regarding the report to the Planning and Evaluation team at PlanningAndEvaluation@adamhfranklin.org.

Questions regarding the block grant request form or funding holds resulting from the minimum claims threshold not being met may be directed to David Alexander, Senior Director of Finance, by e-mail at dalexander@adamhfranklin.org. For issues or other questions regarding claims submitted in SmartCare providers may contact the Enterprise Services Team by e-mail at ADAMHSmartCare@adamhfranklin.org.

E-mail contact update

Provider staff may send questions and inquiries that do not include PHI to the ADAMH Enterprise Services Team general e-mail address at ADAMHSmartCare@adamhfranklin.org or to their assigned staff lead. For any issues that include PHI please have your designated staff users submit a ticket to the ADAMH Provider Help Desk at <https://adamhfranklin.jitbit.com>.