



**To:** ADAMH Provider Network CEOs, CFOs and SmartCare enrollment and claims leads  
**From:** Justin N. Curtis, Director of Enterprise Services  
**CC:** ADAMH Senior Staff, ADAMH business units  
**Date:** September 2, 2022  
**Re:** SmartCare Update Memo #16 – September 2022 Update

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This memo provides guidance regarding an interim process in place for provider agencies to submit updated rendering provider licensure data for claims processing during a data transition underway by the Ohio Department of Medicaid for credentialing of providers.

**Rendering Provider and Licensure Data in SmartCare during ODM downtime**

The ADAMH Board of Franklin County utilizes the Ohio Department of Medicaid (ODM) 84/95 report as the data source to update rendering provider and licensure records on a bi-weekly basis in SmartCare to ensure claims submitted by providers are adjudicated at the appropriate rate. ODM will temporarily be holding rendering provider enrollment applications from August 1 through October 1, 2022, as the state agency transitions to the new Provider Network Management (PNM) module and completes data conversion. As part of the transition the 84/95 data reports will also not be updated by ODM during this time frame.

Since ADAMH will not have a primary data source to add new or update existing rendering provider records in SmartCare without data from the ODM 84/95 report during this period the Board developed and is utilizing a simple template method for provider agencies to submit updated rendering provider data that is needed in order to maintain updated licensure data in the interim. The template and instructions for submission were shared with agency provider billing contacts on August 16, 2022.

Provider agency billing contacts can submit completed templates to the Board and ADAMH will continue to upload information into SmartCare on a bi-weekly basis to update rendering provider and licensure records for claims adjudication. The schedule for providers to submit updated rendering provider data and uploading of that data into SmartCare will occur in three rounds and is planned as follows:

<b>Data Submission and Upload Round</b>	<b>Templates submitted by provider agencies by this date</b>	<b>Data from templates uploaded into SmartCare on this date</b>
Round 1	August 30	September 1
Round 2	September 13	September 15
Round 3**	September 27	September 29

\*\*ADAMH anticipates that it will begin to receive updated 84/95 information from ODM after October 1; however, if additional rounds of data submission are needed from provider agencies, we will add subsequent dates.

Questions regarding this interim process may be directed to Jennifer Russell, Sr. Claims and Enrollments Analyst, at [jrussell@adamhfranklin.org](mailto:jrussell@adamhfranklin.org).